

Draft Protocol on the Use of Council Resources for the Production of Councillor Newsletters

1. This protocol has been introduced to clarify the extent to which Council resources can properly be used by Members for the production of newsletters to their constituents.
2. Paragraph 7 (b) of the Members' Code of Conduct makes clear that Members must not use Council resources improperly for political purposes. This protocol should assist in determining the extent to which it is proper to use Council resources for the production of such newsletters.
3. Members are free to use the computers available in Member Services and in the group rooms for the purposes of designing and setting up newsletters to their constituents.
4. Members are not entitled to use the Council's printing and postal arrangements for distributing such newsletters and the cost should not be met from the public purse.
5. This protocol has been agreed by the Council's Standards Committee.